

## Brimfield Elementary PTA Volunteer Form

*PTA sponsors many activities throughout the school year and we need your help to make them successful! **Anyone can volunteer: working parents, moms, dads, guardians, grandparents, etc.** Any amount of time that you can give is appreciated. Together we can make our school a great place!*

Please check the activities that you can help with and return this form to your child's teacher or the school office.

### Year Round Activities:

- Gardening Committee**- Weed, trim, plant and care for the landscaping in the front of the school a couple times a year.
- Room Parent Team**- Work with other parents from your child's class by coming in to help with holiday parties (**Oct. 28 & Dec. 21**), alternative parties, class activities and/or sending in supplies.  
**(Kindergarten will have Harvest Day in Oct.)**
- Winter Learning Day**- (**Feb. 10**) **1:30pm** Special educational day that incorporates fun & learning in the classroom.
- Box Tops/Recycle**- Organize the school's collection of box tops, soup labels, juice pouches, etc. and send them to the respective companies.
- Market Day**- Distribute flyers, send reminder emails/phone calls, and **help at FACA from 3:45-5pm** on the following delivery dates: **Sept. 15, Oct. 13, Nov. 10, Dec. 8, Jan. 19, Feb. 16, March 15, April 19, May 17**
- Supply Store**- (**8:30-9:15am**) Sell school supplies to the students one day a week.
- Health & Wellness**- Organize activities before, during or after school for students and their families that promote healthy lifestyles.
- Brick Legacy**- Collect orders and organize a final phase sale of bricks for the front landscaping of the school.
- Fun Run Mile Club**- Come in during outdoor recess once a week and keep track of how many laps the students have walked/ran.
- Library/Equipment Committee**- Come in to assist the librarian once a week and keep track of the equipment/technology that is housed in the library.
- Pop Tabs/Grocery Receipts**- Organize the school's collection of pop tabs and grocery receipts (Acme). Deliver the pop tabs to Childrens Hospital/The Ronald McDonald House and send in the grocery receipts.
- Book Fair**- (**Oct. 28-Nov.4**) and (**Jan. 27-Feb. 3**) Set-up of the book fair, help students shop, check-out at the register, keep display organized, break-down the fair.
- Reflections Committee**- Advertises annual Reflection contest, organizes the judging and rewards all students who participate. Prepare entries for submission to PTA for scholarship.

### Once-a-Year Activities:

- Budget Committee**- Attend one meeting held in July or August 2012 to plan the budget for the upcoming school year.
- Audit Committee**- Conducts an audit of the PTA Treasurer's books in July of each year.

### Fall Activities:

- Mother-Son Dance**- (**Nov. 11**) **6-8 pm** Advertise, sell tickets, distribute flyers, organize, plan and run games/activities, concession, set-up/clean up.

**(OVER)**

- Picture Day- Friday Sept. 30 & Nov. 1 (make-up day) 8:45am** Help get the students to/from the classroom to the photography spot, keep students in line and the process moving.
- EDUSS- (Aug. 30-Oct. 7) 1:20-2:20pm** Help the kindergarteners with logging onto the computer and get acclimated with the program.
- Santa Shop- (Dec. 5-Dec. 9)** Stock inventory to be sold, help students pick out gifts, check students out on the register.
- Spirit Wear Sale- (Oct. 31-Nov. 11)** Sell spirit wear the night of conferences (Nov. 3 & 8). Collect, organize, distribute & deliver merchandise orders.
- Jump Rope For Your Heart- (Sept. 9-Nov. 11)** Help students with jump rope skills, caring for their heart and learn about kids with special hearts during the school day.
- 5<sup>th</sup> Grade "Make A Difference Day"-** Help classes get to/from the 5<sup>th</sup> grade garage sale and assist students with shopping.
- Lunch Duty- (Aug. 30-Sept. 9) 10:45-11:45** Help with duty in the lunch room the **first week of school**, especially to get the kindergartners in a routine.

*Spring Activities:*

- Fun Fair- March 2 (March 9 Snow Day) 5-8 pm** Organize sale of tickets, acquire sponsors, advertise, distribute flyers, run games, concession, ticket redemption/prize tables, set-up/clean up.
- Field Day- (Friday, June 1)** Set-up/Clean Up, Run games, water stations, organize & distribute lunch to classrooms, assist teachers with getting class to/from activities.
- Walk-A-Thon- (May 18) 1:30pm** Copy & distribute flyers/sponsor forms, help students keep track of laps walked, run stations, organize & fill water bottles.
- Spring Fundraiser- (Feb. 6-Feb. 20)** Copy and distribute flyers/order forms, collect & distribute orders.
- 5<sup>th</sup> Grade Recognition- (May 31) 1:30pm** Need 4<sup>th</sup> grade parents to serve & clean up refreshments and to congratulate 5<sup>th</sup> graders.
- 5<sup>th</sup> Grade Mini-Courses-**
- Teacher Appreciation Week- (May 7-May 11)** Organize treats/activities for the staff, send in munchies, dessert, cover lunch duty, etc. throughout the week.
- 4<sup>th</sup> Grade DARE Graduation- (end of May)** Need 3<sup>rd</sup> grade parents to organize/donate refreshments, set-up, clean-up and congratulate the 4<sup>th</sup> graders.

Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Cell: \_\_\_\_\_ Do you text?    yes    no    (Circle one)

Student Name(s): \_\_\_\_\_

Homeroom Teacher(s): \_\_\_\_\_

- I am a working parent, guardian, grandparent and can help before/after school or can help by sending needed items into school.
- I am available to help when needed during the school day.

