

# Suffield

# Elementary

# News



Jan. 6, 2012-Newsletter #16

Mrs. Bookman, Principal  
 Mrs. Cook, Secretary  
 Ms. Hurd, Secretary  
 330-628-3430 Fax 330-628-9160  
[www.fieldlocalschools.org](http://www.fieldlocalschools.org)

## Lunch Menu: Week of Jan. 9th

\$2.25 or \$.40 Reduced \$.50 Milk

- Monday Day 4: Hot Dog, Sloppy Joe, Baked Beans, Salad
- Tuesday Day 1: Chicken Strips, PBJ Sandwich, French Fries
- Wednesday Day 2: Specialty Pizza, Bologna Sandwich, Corn
- Thursday Day 3: Falcon Griddle, PBJ Sandwich, Hash Browns
- Friday Day : Spaghetti/Garlic Bread, Ham Sandwich, Green Beans

\*\*All lunches also come with your choice of salad, fruit, and milk.

## Breakfast Menu:

\$1.00 or \$.30 reduced

- Monday: Cocoa Puffs, Graham Crackers, Apple Juice, Milk
- Tuesday: Cinnamon Toast Crunch Cereal Bar, String Cheese, Diced Pears, Milk
- Wednesday: Chocolate Chip Muffins, String Cheese, Applesauce Cup, Milk
- Thursday: Mini Bagels/Cream Cheese, Diced Peaches, Milk
- Friday: Cinnamon Rolls, Yogurt Cup, Applesauce Cup, Milk

Please make checks payable to **Field Local Schools**. Any amount can be deposited on your child's "account" on ANY DAY of the week. Please put your child's name on the check or envelope.



## Early Dismissal Friday, January 20<sup>th</sup>

Friday, January 20<sup>th</sup> is an end of the semester Records Day for teachers of grades K - 5. All K - 5 students will be dismissed from school at **1:00 pm**. Buses will transport students as usual, just at the earlier time. Car pickup will begin at 12:55.

## 5<sup>th</sup> Grade

### Camp Meeting

Calling all 5<sup>th</sup> Graders!!! We will be having an informational meeting regarding Camp Muskingham on **Tuesday, January 17<sup>th</sup> at 7:00 pm at the Falcon Academy in the Gymnasium**. A camp representative will be present to answer any questions you may have.



## Give the Gift of Sight

Suffield Lions Club is collecting used eyeglasses for third-world medical clinics. If you have any used eyeglasses you would like to donate, please send them into the school office.

## Don't Miss Out On The Fun!

### Suffield Jump Rope Club Wednesday's 8 - 8:45 AM January 11 - February 29

If you are in 1<sup>st</sup> - 5<sup>th</sup> grade and are interested in learning how to jump rope, call the office for a registration form. The cost is \$15.00. Please make checks payable to Field Levy Committee.



## Big Red Scrapbooking

LADIES, get ready to scrap! Scrapbook close to home in Suffield on **Jan. 20<sup>th</sup>, 21<sup>st</sup>, and 22<sup>nd</sup>**. \$50 donation for the whole weekend and your tax deductible contribution goes to benefit the Big Red fund to build a new track! To sign up: call Marcy at 330-628-5704 or Sandy at 330-673-4176 option 6.

## Family Fun Programs at the Mogadore Library



Saturday Matinees at 1 pm  
 Movies, Munchies and More  
 January 14<sup>th</sup> - Tangled (PG)  
 February 11<sup>th</sup> - Gnomeo and Juliet (G)

## Absentee Ballot Information

Applications for ABSENTEE Voter Ballot Forms (2) are being sent home with your child today. If you would like to vote Absentee, please complete the form and mail it to the Portage County Board of Elections. For your convenience, we have provided you with an addressed envelope. Mailed applications must be received by noon on the third day before the election.

On **March 6<sup>th</sup>, 2012**, Field Local School District will have a critical **Operating Levy** on the ballot. This money will be used for operations/programming of our school system. The Field Levy Committee will be providing more information in the near future.

\*\*Copies and envelopes are paid for by the Field Local Schools Levy Committee\*\*



## Homework Gang

The Suffield United Church of Christ continues their Homework Assistance Program on Thursdays from 6:00 to 7:30 pm. There will be volunteers who can help your child with homework...any subject...any level. Most volunteers are current or former teachers from elementary to high school. This is offered to Suffield community members and is free of charge! If your child is going to attend be sure they bring their assignments and textbooks with them. If this is your child's first time attending you must go in and register them! If you have any questions, please call the church at 330-628-4038.



## Dates to Note:

Date	Event
11-Jan	PMC Test
12-Jan	PTA Meeting
16-Jan	NO SCHOOL - MLK Day
17-Jan	5 <sup>th</sup> Grade Camp Meeting FACA @ 7 PM
19-Jan	Market Day Pick Up at Falcon Academy
20-Jan	End of Grading Period
20-Jan	Early dismissal 1:00 PM
27-Jan	Report Cards Go Home
27-Jan	PTA Family Movie Night 6:30 PM
30-Jan	Red Ribbon Week 1/30 - 2/3
2-Feb	Conferences 4:30 - 8:00 PM



## PreK-12Notification Parent Portal Usage Instructions

Below are instructions for managing your contact information and accessing recent messages sent from the school.

- **Step One: From your primary phone number dial PreK-12Notification Hotline: 1-800-846-4976.**

- **Step Two: Audio Menu**

- Press 1 to listen to your school's most recent Prek-12Notification message.
- **Press 2** to Set Up a PIN number, to change your current PIN number, or to manage your contact information.
- **PIN Setup (New Users):** After the prompt enter four (4) digits to be used as your PIN (ex: 9921)
- Change PIN: Press 1 and then enter a new four (4) digit PIN.
- Manage Contact Information: Press 2
- Enter PIN code - Press 1 to change Info - Press 1 to add a Phone Number (enter 10 digit phone number, press 1 if correct, 2 if not) Add up to 3 numbers
- OR Press 2 to delete a current phone number.
- OR Press 3 to hear current numbers.
- When you are finished updating your contacts Press 4.
- Press 3 for Email information (to add email addresses you must go online to [www.prek12notification.com](http://www.prek12notification.com)).
- Press 4 to return to the Main Menu.
- Press 5 to end the call.

- **Step Three: Go to [www.prek12notification.com](http://www.prek12notification.com) - Click Parent Login - Login ID** is your ten (10) digit primary phone number (ex: 3305551234) and **Password (PIN)** is the four (4) digit PIN that you created earlier. Parents can add up to three phone numbers in addition to their primary phone number and they can add up to four email OR text message addresses. All phone numbers and all emails and text messages are sent for all emergency calls. For informational calls, only the primary phone number is called or the phone number that is chosen in the Parent Portal for a particular sublist.

- **Editing Phone Numbers**

- To edit an existing phone number simply find the number under the **Phones** list and click **Edit** under the Actions column. From there you can make any changes necessary and when you are done click the **Update** button. **NOTE: Parents can NOT change their primary phone number. They must call the school secretary to change the primary phone number.**

- To **Add a New Phone Number** click the *yellow* box on the right side of the **Phones** bar - Enter the ten (10) digit phone number (ex: 3305551234) - Enter a description of the new number (ex: Dad's Cell, Home, etc.) - Click Add Phone. **You can add 3 phone numbers.**

- **Adding Email/Text Message**

- To **Add an Email** click the *yellow* box on the right side of the **Emails** bar
- Enter your email address or text message address ([3305551234@vtext.com](mailto:3305551234@vtext.com)) - Enter a description. You can add up to four email or text messages.
- Click Add Email.
- When you are finished updating your information click **Logout** under **Main Menu** on the left side of the page.